



# Defence Police Federation

## Group Insurance Scheme Retiree Continuation Form

Please refer to the scheme summary for full details of the cover available under the scheme and the costs per month. Retired membership is only available to existing members and if applied for within 3 months of Retirement Date.

**Please Note:** Our Privacy Notice can be viewed on our website at [www.philipwilliams.co.uk](http://www.philipwilliams.co.uk)  
A hard copy can be provided upon request.

### Your Details:

Mr              Mrs              Miss              Ms		
Surname:	Forename/s :	
Address :		
		Postcode:
Email :		Tel No.:
Date of Birth:    /    /	Date Joined Employment:    /    /	
Date of Retirement:    /    /		

### Beneficiary Nomination Details:

As a member of the Group Insurance Life scheme, please provide details of the person(s) that you wish to receive the money in the event of your death. Scheme trustees are not bound to follow the nomination, but will take it into account. It is your responsibility to ensure that in the event of your circumstances or wishes changing you keep the information up to date.

### Beneficiary Details:

Name	Date of Birth	Relationship to Officer	Percentage of Benefit
	/ /		
	/ /		
	/ /		

<b>Member Signature:</b>	<b>Date:</b> /    /
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Please return this completed form together with the Direct Debit mandate to:  
**Philip Williams and Company, 35 Walton Road, Stockton Heath, Warrington, WA4 6NW**  
Email – [schemes@philipwilliams.co.uk](mailto:schemes@philipwilliams.co.uk)

# Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

Philip Williams & Co  
35 Walton Road  
Stockton Heath  
Warrington  
WA4 6NW

Service user number

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Name(s) of account holder(s)


Bank/building society account number

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Branch sort code

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Name and full postal address of your bank or building society

To: The Manager	Bank/building society
Address	
Postcode	

FOR PHILIP WILLIAMS (G INS) MANAGEMENT LTD OFFICIAL USE ONLY  
This is not part of the instruction to your bank or building society.

Instruction to your bank or building society

Please pay Philip Williams (G Ins) Management Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Philip Williams (G Ins) Management Ltd and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

Reference

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Banks and building societies may not accept Direct Debit Instructions for some types of account

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This guarantee should be detached and retained by the payer.

## The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Philip Williams (G Ins) Management Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Philip Williams (G Ins) Management Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Philip Williams (G Ins) Management Ltd or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when Philip Williams (G Ins) Management Ltd asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.